



# *County of Forty Mile No. 8*

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## **Job Posting**

### **Regional Deputy Fire Chief**

Position: Regional Deputy Fire Chief

Department: Forty Mile Fire Service

Job Type: Permanent Full Time

Closing Date: February 14, 2025

Job ID: FMFS-RDC01-2025

### **Our Community**

The County of Forty Mile No. 8 is a forward-looking rural community in southeastern Alberta. Surrounded by expansive prairie, thriving farms, ranches, and small urban centres, it blends traditional rural values with modern amenities. Our mission is to provide a strong, supportive community to residents, agriculture and industry through quality services, responsible action, and development.

### **Our Fire Service**

The Forty Mile Fire Service protects and supports our rural community through fire response, medical first response, motor vehicle incidents, industrial and farming emergencies, ice and water rescue, and more. With eight fire districts and over 120 volunteer firefighters, we prioritize life safety, property conservation, environmental protection, incident stabilization, and professional excellence.

### **Position Overview**

The Regional Deputy Fire Chief plays a pivotal role in the success of the Forty Mile Fire Service by overseeing essential operational areas that ensure readiness and firefighter safety. As a member of the fire service command staff and the Counties management team it is necessary to actively participate and engage in all aspects of both groups. While the position primarily focuses on developing and overseeing the fire service training program, it will also play a key role in coordinating and supporting aspects of the municipality's health and safety program.

### **Key Responsibilities**

1. Leadership and Tactical Support
  - Lead on-scene operations during emergencies while mentoring district officers. This role offers hands-on opportunities to develop and refine critical leadership skills that can propel your career forward.

2. Training Programs Development and Oversight
  - Help create, manage, and deliver dynamic training programs tailored to the County's unique challenges, including certifications such as NFPA and Emergency Medical Responder.
  - Play an instrumental role in developing mentorship and entry-level training initiatives that build a strong foundation for aspiring firefighters.
  - Pursue continuous professional development by representing the department at conferences and integrating innovative strategies to enhance both safety and operational efficiency.
3. Fire Prevention and Community Engagement
  - Engage with the community through fire prevention and safety education initiatives, including public outreach programs and comprehensive inspections of residential, agricultural, and industrial facilities.
  - Act as a liaison and spokesperson to build lasting relationships with community stakeholders and external agencies.
4. Safety Codes, Inspections, and OH&S Program Management
  - Standardize and enforce fire safety code inspections countywide, collaborating with stakeholders to enhance compliance and mitigate risks.
  - Support the County's reorganization of its Occupational Health and Safety (OH&S) Program. In conjunction with the Fire Chief these responsibilities may include:
    - Conducting site inspections and incident investigations
    - Collaborating with the Joint Workplace Health and Safety Committee
    - Delivering orientation and safety training courses
    - Managing the Health and Safety budget in partnership with the Fire Chief
5. Administrative and Strategic Duties
  - Assist the Regional Fire Chief with policy development, resource management, and succession planning, contributing to the long-term stability and success of the department.

## **Experience, Qualifications, Skills and Abilities**

1. Mandatory qualifications:
  - Possess and maintain a valid Alberta driver's licence Class 5 with a Q endorsement (Or equivalent, Class 3Q is preferred).
  - Certification in NFPA 1001 (Level 2), NFPA 472 (Hazmat Operations Level), NFPA 1021 (Level 1), and NFPA 1041 (Level 2).
  - A minimum of ten (10) years of cumulative, related experience with a reputable municipal fire department.
  - Proficiency in computer applications, including Microsoft Office (Word, Excel, etc.), and the ability to use standard fire department software.
2. Preferred Additional Qualifications:
  - Possess and maintain a valid Alberta driver's licence Class 3 with a Q endorsement (or equivalent)

- NFPA 1031 and 1033
- National Health and Safety Administrator (NHSA) certified
- five (5) years related experience in a full time position with a municipal fire department
- three (3) years experience with developing and implementing municipal OHS safety programs

### **Compensation**

The County offers a competitive salary, a defined benefit pension through the Local Authorities Pension Plan (LAPP), a modified/compressed work schedule, and a number of other benefits.

### **Application Process**

Closing Date: February 14, 2025 at 1630hrs (4:30pm MST)

Interested individuals are invited to submit by either mailing or emailing a cover letter and resume with references to:

By mail to (must be received prior to the closing date):

County of Forty Mile No. 8

Attn: Mark Myra, Regional Fire Chief

PO Box 160

Foremost, Alberta T0K 0X0

Or

By email to: [HR@fortymile.ab.ca](mailto:HR@fortymile.ab.ca)

Subject line: FMFS-RDC01-2025

We thank all applicants; however, only those invited for an interview will be personally contacted.