

# DEPUTY CHIEF – FIRE PREVENTION AND PUBLIC EDUCATION, AIRDRIE FIRE DEPARTMENT

Position ID: J0125-0029

Job Type: Full Time

Department: Fire Department

Number Of Positions: 1

Min Salary: \$83.22/Hour

Max Salary: \$84.81/Hour

Closing Date: January 22, 2025

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As one of the fastest growing cities in Alberta, the City of Airdrie is a recognized leader in building a vibrant and sustainable community through innovation.

At the City of Airdrie, incredible opportunities happen every day in a flexible work environment that is tailored to each department. Our inclusive culture and values create a workplace where we welcome aspiring, driven and creative individuals to help us accomplish our business and community goals. We are supportive of one another, and we have fun while we serve our community. We are passionate about improving the lives of our residents through care and respect; that is the foundation of our organization. At the City of Airdrie, we learn, grow and accomplish great things together.

If you have a passion for building a better community and are ready to join the excitement, we'd love to hear from you!

## **The Opportunity:**

The Deputy Chief, Fire Prevention and Public Education is directly responsible for the safe and efficient management of all fire prevention and public education functions within the department. These responsibilities include program planning, inspections, investigations, and public fire safety education. This position will also be a key resource and will provide support to emergency management activities.

The Deputy Chief, Fire Prevention and Public Education is a member of the department's management team and works in collaboration with the Fire Chief and the department's leadership team.

Responsibilities include:

- Provide leadership to staff through regular contact, coaching and mentoring to ensure a high level of customer service and collaborative work environment
- Develop, recommend, and support the delivery of short and long-term business plans, and operational and capital budgets for the effective and sustainable operation of the department
- Establish team priorities and objectives as they relate to programs and services
- Responsible for the planning of community services in fire prevention including inspections, investigations, and oversight of the quality management plan
- Responsible for community safety programs including public education (school and senior's programming), along with other community safety initiatives
- Lead the implementation of initiatives to increase visibility, value, and trust within the community for fire prevention and public education activities
- Promote and maintain strong working relationships with internal and external stakeholders and liaise with provincial and municipal officials as necessary
- Review planning documents as required, act as the department liaison to Building Inspections, and the Planning and Development department's focusing on community safety, accessibility, and emergency response

- Regular reviews of policies and ensure amendments as necessary, in order to reflect any changes in fire safety regulations or to ensure compliance with federal, provincial or municipal legislation
- Ensure all programs are developed according to legislation, industry standards, best practices and aligned with Municipal strategic plans
- Support the Fire Chief and collaborates within the leadership team to ensure alignment with department priorities, strategies, and initiatives
- Develop and foster a positive work environment

### **You Bring:**

- Post-Secondary education in Business Administration, Public and/or Fire Service Administration or other relevant programs
- Valid Class 5 Drivers Licence
- Completion of NFPA 1001 Level 2 is required
- Completion of NFPA 1031 Level 1 (Safety Codes Officer B2 Fire Inspector Certification) is required
- Completion of NFPA 1033 (Safety Codes Officer C2 Fire Investigator Certification) is required
- Completion of ICS 200 is required
- Completion of NFPA 1035 Public Educator Certification would be considered an asset
- Completion of Blue Card Incident command would be considered an asset
- Completion of ICS 300/400 would be considered an asset
- The successful applicant will possess 10 years of experience in fire service prevention and public education or other suitable combination of experience with a minimum of five (5) years' supervisory experience
- Leadership For Safety Excellence or equivalent Occupational Health and Safety training would be considered an asset
- Experience working in a public-sector environment with unionized and non-unionized employees is considered an asset
- Experience in all aspects of fire and emergency services delivery with extensive knowledge of prevention and education programs in a municipal structure
- Experienced at maintaining positive labour-management relations
- Demonstrated knowledge and ability to interpret legislation and regulations
- Sound knowledge of emergency management principles and theory with demonstrated success in incident command at emergency events.
- Proven ability to navigate situations involving rapid change, shifting priorities, and/or simultaneous demands
- Ability to establish and maintain effective working relationships with employees, leaders, and external contacts and the ability to interact in a manner that builds trust credibility and rapport
- Strategic thinking skills with an understanding of the broader financial requirements associated with running a municipal Fire Service
- Excellent negotiation, presentation, verbal and written communication skills, with the ability to communicate effectively at all organizational levels

### **We Offer:**

Along with a competitive compensation program and City paid health and dental premiums, our employees also enjoy:

- Excellent health, dental, paramedical, and benefits plan
- First-in-class pension plan
- Career development and tuition reimbursement
- Employee discounts, annual adult Genesis Place pass, social events, and health & wellness initiatives

Continuous learning through training and development is encouraged as are flexible work arrangements, when possible. We recognize that our people work best when they feel engaged in their environment and appreciated for their efforts and our overall benefits package reflects that.

**Additional Information:**

This full time position (37.5 hours per week) includes a comprehensive benefits and pension package.

This position requires an ability to respond to evening and/or weekend emergency fire situations or other municipal emergencies within a reasonable timeline as well as attend evening and/or weekend meetings and special events, as assigned.

This position requires 'On Call' scheduling coverage with Chief Officers to provide Senior Advisor and/or Support Officer roles

**Next Steps:**

Candidates are invited to apply online at [www.Airdrie.ca](http://www.Airdrie.ca)

Postings close at 9 p.m. on the closing date listed in the posting. We recommend applying as soon as possible as we are not able to accept late applications.

Please review the job competition carefully and be sure to attach any specifically requested documentation in the My Documents section of your application.

Interviewing and hiring may commence prior to the posted closing date.

Thank you for your interest in the City of Airdrie.