

EXTERNAL  
2024



April 10, 2024

**ACP / PCP Paramedic & Firefighter  
Fire and Emergency Services  
(Permanent, Full-time)**

*The City of Lethbridge serves a community of over 100,000 residents and is committed to delivering fire, rescue and emergency medical services that “earns the trust, respect and confidence of the community”. Lethbridge is one of the warmest and most sun-filled locations in Canada, is only two hours south of Calgary and is close to the Rocky Mountains and the U.S. border. We enjoy family-oriented neighborhoods and have a wide array of recreational and cultural activity choices. We are looking for a results-oriented team member who demonstrates professionalism and is committed to providing exemplary public service. We invite you to join our diverse and innovative organization which offers people the opportunity to make a difference.*

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The City of Lethbridge has provided fire and emergency services an integrated system since 1912. The service is one of the few integrated services in Canada and offers a unique and challenging career for people looking to experience the best of the fire and EMS profession. **Please note that these positions are subject to continued external contract funding.**

Minimally, candidates must be registered with the Alberta College of Paramedics as Primary Care Paramedic (PCP). Candidates registered as an Advanced Care Paramedic (ACP) are given preference. As a prerequisite, candidates are to have completed the University of Alberta Fire Fighter Physical.

If shortlisted, the process includes a written aptitude and medical knowledge tests, medical scenario testing, a behavioral descriptive job interview, and psychological evaluation. Prior to being offered employment, candidates must pass a comprehensive medical. Firefighting training to the NFPA 1001 standard, firefighting experience and experience in an EMS system is an asset. Upon start date, candidates are required to have a minimum of a Province of Alberta class 4 Drivers license. Within the first 12 months of being hired, candidates are required to obtain your class 3 license and Q endorsement for Air Brakes. There is no reimbursement for this cost by the employer.

Submit a **complete** application package which includes the following:

1. Filled out template Applicant Cover Sheet - [Link](#)
2. A Resume and Cover Letter
3. Driver's abstract (dated within 3 months of the close of this posting)
4. Criminal record check with vulnerable sector (dated within 3 months of the close of this posting)
5. Documentation confirming ACP registration (if applicable)
6. Medical clearance form - [Link](#)
7. General Information Package - [Link](#)
8. U of A Firefighter Physical certificate of completion (dated within 6 months of this posting opening)

Qualified candidates are invited to submit their application package as one (1) PDF through the City of Lethbridge career [website](#).

We understand that there may be a delay in obtaining all these documents. If you are unable to submit all the documents before the job posting closes, please submit your application with the documentation you have.

Then email [firedepartment@lethbridge.ca](mailto:firedepartment@lethbridge.ca) notifying us of the outstanding document(s) and then follow up with the document(s) once they are received.

### **Physical Aptitude Evaluation**

- University of Alberta – [Link](#)  
**Please book your appointment for U of A Fitness Testing as soon as possible. Currently, there are 2 blocks with open slots for testing (May 17<sup>th</sup> & May 24<sup>th</sup>). Additional dates will be added as these spots fill up. Click on the registration link to book your appointment.**
- General Information Package [Link](#)
- Medical clearance form - [Link](#)

### **Process Timeline** (*please note, that these dates are subject to change*):

- Testing/Interviews: June 17<sup>th</sup> – 21<sup>st</sup>, 2024
- Offers & start date: Fall 2024 TBD

**For further information on this opportunity, please contact:**  
Fire Administration Office at 403-320-3800 or [firedepartment@lethbridge.ca](mailto:firedepartment@lethbridge.ca)

Qualified candidates are invited to submit their application package as advised above online at:  
[www.lethbridge.ca](http://www.lethbridge.ca)

**Job posting closes on: May 30<sup>th</sup>, 2024 @11:59 p.m.**

All candidates are thanked in advance for their interest. Only individuals selected for interviews will be contacted.

*IAFF Local 237*