



Lac Ste. Anne County is seeking a qualified Deputy Fire Chief / Fire Smart Coordinator to join our team.

Reporting to the County Fire Chief the Deputy Fire Chief / Fire Smart Coordinator is responsible for the direct management of Lac Ste. Anne County's Fire Services logistical operations, training, management, and the Fire Smart Program.

Requirements – the responsibilities for this position include (but are not limited to):

- Administration and Leadership of County Fire Services team members, training, logistical operations, and mandates.
- Attend emergency incident scenes when required.
- Work with industry throughout the County to coordinate firefighting, utilizing resources and trained personnel.
- Representing the Department in a manner consistent with the goals and objectives of Lac Ste. Anne County and in accordance with the County's Level of Service Policy and all Standard Operating Procedures.
- Develop and deliver annual training plans and assist Station Officers in the facilitation and delivery of programs in the certification of Firefighters.
- Implement Public Education programs and respond to public requests for information and/or presentations.
- Holds appointment as a Fire Guardian under the Forest and Prairie Protection Act.
- Undertake appraisals and evaluation of Fire Services Personnel.
- Maintain knowledge of firefighting techniques and emergency services operations.
- Act as back up to the County Fire Chief.
- Lead, plan, coordinate and implement Fire Smart initiatives.
- Prepare annual plans, and budgets, with recommendations for both long- and short-term goals and strategic direction regarding facilities, apparatus, and manpower.
- Prepare Fire Services agenda items for Council meetings.

Qualifications

- Minimum of 5 years of documented Fire Officer experience with a municipality.
 - Fire related training including but not limited to:
 - National Fire Protection Association (NFPA) 1001 Level 1 and 2 - Structural Firefighter.
 - NFPA 1002 Driver - Operator.
 - NFPA 1021 Level 2 Officer Training or equivalent Fire Ground Command Training.
 - NFPA 1041 Level 1 or 2 (preferred) - Fire Services Instructor.
 - Basic Emergency Management.
 - Previous experience and/or certification in Wildland Fire Training, Incident Safety, Fire Service Instruction.
 - A Fire Service Administration Degree would be considered an asset.
 - Working knowledge of the National Fire Code, National Building Code, and all legislation applicable to the delivery of Fire Services in Alberta.
 - Always possess a valid Alberta Driver's License during employment with Lac Ste. Anne County.
 - Possess strong interpersonal communication skills.
 - Proficient with MS Office and other industry specific software such as Fire Pro 2.
 - Well developed interpersonal and public speaking skills.
 - Excellent writing and editing skills.
 - Strong initiative and leadership qualities.
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LAC STE. ANNE COUNTY

Term: This is a permanent full-time position working 40 hours per week. The position requires flexibility of hours relating to incidents and fire related emergencies.

Salary: \$79,433.00 to \$94,437.00 annually.

Closing date: Opportunity will remain open until suitable candidates are found.

Interested applicants are invited to submit letters of application, resumes or general inquiries in confidence to hr (@) LSAC.ca.

These opportunities will remain open until filled. The County thanks all applicants for their interest; however, only those selected for an interview will be contacted.